

MINUTES OF THE SULLY CITY COUNCIL

SULLY, IOWA

DECEMBER 11, 2023

The Sully City Council met in regular session at 7:00 p.m., on December 11, 2023, in the Council Chambers and through electronic means with Mayor Brent Vander Molen presiding. Council Members present were Dan Stouthammer, Mary Carol Cross, Justin Van Soelen, Tim LeCompte, and Jon Van Wyk

CONSENT AGENDA: Motion made by Van Soelen, Second made by LeCompte, to approve the consent agenda consisting of minutes for November 13, 2023; payment of claims list; treasurer's report; expense by function report; equipment fund report; RLF fund report; and Class E liquor license renewal for Casey's General Store. Roll Call Vote: 5-0 Motion carried

RESOLUTION TO AUTHORIZE AND APPROVE AGREEMENT WITH GARDEN & ASSOCIATES FOR WATER DISTRIBUTION SYSTEM IMPROVEMENTS PROJECT: Motion made by Cross, Second made by Van Soelen, to adopt Resolution 2023-29 to authorize and approve an agreement with Garden & Associates for Water Distribution System Improvements Project. Roll Call Vote: 5-0 Motion carried

RESOLUTION TO AUTHORIZE PAYMENT OF PROJECT RETAINAGE TO TK CONCRETE: Motion made by Cross, Second by LeCompte, to adopt Resolution 2023-30 to authorize \$8,075.88 final payment of project retainage to TK Concrete for Ballfield Park Improvements Project – Phase 1. Roll Call Vote: 5-0 Motion carried

PUBLIC HEARING ON PROPOSED EQUIPMENT ACQUISITION LEASE: As published a public hearing was held on proposed equipment acquisition lease for Xerox copier. No objections were filed or voiced.

Motion made by Stouthammer, Second made by Cross, to close the public hearing. Roll Call Vote: 5-0 Motion carried

RESOLUTION TO APPROVE AND AUTHORIZE GENERAL FUND EQUIPMENT ACQUISITION LEASE: Motion made by Stouthammer, Second made by LeCompte, to adopt Resolution 2023-31 to authorize and approve a general fund equipment acquisition lease agreement for Xerox copier. Roll Call Vote: 5-0 Motion carried

PUBLIC HEARING ON PROPOSED CHANGES TO ZONING CHAPTER REGULATIONS: As published a public hearing was held on proposed changes to zoning chapter accessory building and solar panel regulations. No objections were filed or voiced.

Motion made by Van Soelen, Second made by Cross, to close the public hearing. Roll Call Vote: 5-0 Motion carried

ORDINANCE AMENDMENT FOR ZONING REGULATIONS: Motion made by Van Soelen, Second made by Van Wyk, to approve the first reading of an ordinance amending city code pertaining to zoning chapter to modify accessory building regulations and add regulations for Solar Energy Systems. Roll Call Vote: 5-0 Motion carried

ORDINANCE AMENDMENT FOR LIBRARY BOARD OF TRUSTEES: Motion made by Van Soelen, Second made by Stouthammer, to approve the first reading of an ordinance amending city code by repealing and replacing Chapter 21 for Library Board of Trustees. Roll Call Vote: 5-0 Motion carried

ORDINANCE AMENDMENT PERTAINING TO TREES: Motion made by Stouthammer, Second made by Cross, to pass the second reading of an ordinance amendment regarding trees that removes Public Works Director approval to allow trees in the public right-of-way. Roll Call Vote: 4-1 Motion carried (Council Member Van Wyk voted no)

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Motion made by Cross, Second made by Stouthammer, to suspend statutory requirement for a third reading and adopt Ordinance 1151 amending municipal code provisions pertaining to trees. Roll Call Vote: 5-0 Motion carried

CONSIDER JANCO INDUSTRIES EMPLOYMENT CERTIFICATION: Motion made by Van Soelen, Second made by Cross, to not use 3-month average for calculation of FTEs (full time employees) but follow development agreement and approve the end of month employment certification of 55 FTEs. Roll Call Vote: 5-0 Motion carried

Motion made by Van Soelen, Second made by Van Wyk, to allow Janco Industries to make partial payments for \$34,500 due to the city for FTE shortfall provided it is paid in full by June 1, 2024. Roll Call Vote: 5-0 Motion carried

CONSIDER CHANGE TO FEES RELATED TO NOTICES AND WATER SHUT OFFS: Brief discussion on changing fees to include a fee for door hanger and separate fee for shut-off of water service. Detailed proposal will be considered at the January meeting.

APPROVE HIRING LIBRARY STORY TIME COORDINATOR: Motion made by Van Soelen, Second made by Cross, to approve hiring Shelby Shinkle to be the as-needed story hour coordinator for the library at a wage rate of \$12.00 per hour. Roll Call Vote: 5-0 Motion carried

SET WORK SESSION FOR FY2025 BUDGET: Motion made by Van Soelen, Second made by Stouthammer, to set FY2025 Budget Work Session for Monday, January 22, 2024, at 7:00 pm. Roll Call Vote: 5-0 Motion carried

REVIEW OF ITEMS ON ACTION SHEET: Council Members reviewed and discussed items on council action list.

REPORTS/COMMENTS:

1. Refreshed light pole Christmas Decorations look great – huge thank you to Marv Van Dyke
2. Council Member Van Soelen thanked Brent Vander Molen for his service to the community
3. Deep Rock downspouts will be reviewed by Public Works Director

The council meeting adjourned at 7:40 p.m.